

CHIDDINGSTONE PARISH COUNCIL

PLANNING COMMITTEE

Terms of Reference

Approved 19.01.26

Purpose:

- The Planning Committee will consider all planning aspects of development within the Parish of Chiddingstone and make representation to the local planning authority on applications for planning permission which have been notified in accordance with the Local Government Act 1972, Schedule 16 Town and Country Planning (Development Management Procedure) (England) Order 2015 S1, and other relevant legislation.

Membership:

- The Committee shall consist of a minimum of 4 Members, appointed at the Annual Parish Council Meeting held in May each year.
- The Chairman of the Planning Committee to be elected annually by the Parish Council at the Annual Parish Council Meeting.
- If the numbers of Councillors present (not including those debarred by reason of a declared interest) falls below the required quorum (3) the meeting shall be adjourned and any business not transacted shall be transacted at the next meeting or on such other day as the Chairman may fix.

Responsibilities:

- The Committee has delegated authority to make decisions, to be exercised in accordance with the law, the Council's Standing Orders and Financial Regulations, and any approved policy framework and within the approved budget.
- The Chairman of the Committee, in consultation with one other Committee Member and the Parish Clerk, to have executive powers to make observations in respect of planning applications referred to the Parish Council, where it is not possible to convene a meeting of the Committee in time to meet the deadline date for the return of observations to the planning or licensing officer.
- Deal with consultations which time prevents being presented to full Parish Council.
- Make representations in respect of appeals against the refusal of planning permission.
- Identify and make representations to the relevant authorities in respect of enforcement action or any matters considered to be breaches of planning regulations.
- Consider and comment on all local, regional and national planning policy.
- Consider and develop any long-term plans relating to the development of Chiddingstone parish, liaise with developers where proposals are presented and make representation on the interests and benefit for the parish.
- Consider requests for alcohol licenses and make representation to the licensing authority.
- Consider and make recommendations for street naming requests.
- To work with the Chiddingstone Neighbourhood Plan Steering Committee.
- Review and consider any other matter referred by the full Council to the Planning Committee.

Reporting:

- Details of all planning applications notified to the Parish Council to be recorded and published on the Parish Council's website.
- All decisions of the Planning Committee to be reported to the next full Parish Council meeting.